



# Community Unit School District 303

## 7:30 - School Assignment and Intra-District Transfer/Choice - High Schools (East-Side Anderson (current 8<sup>th</sup> grade students attending Wredling Middle School who reside in planning areas 2, 3, 8, 9, 13, 17, 20, 29, 30 and 31 only) Intra-District Transfer/Choice Request Form

All requests for High School Intra-District Transfers must be submitted in writing (electronic forms are acceptable) to the Superintendent or their designee **by the last business day in January**. Individual requests must be received for each student.

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_ Grade Level for coming school year: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent's First and Last Names: \_\_\_\_\_

Parent E-Mail: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reason for request for intra-district transfer:

\_\_\_\_\_  
\_\_\_\_\_

Please list the High School Intra-District Transfer option you prefer:

Current Attendance Area School:	St. Charles North High School
<b>Preferred School:</b>	St. Charles East High School

*In submitting this request for an intra-district transfer, I understand that:*

- *I assume responsibility for my child's transportation to and from school.*
- *My child's transfer remains in effect during his/her time in high school, as long as we remain residents of the District.*

Parent Signature: \_\_\_\_\_

Send completed requests to: Tammy Marsan, Assistant to Mark Moore, Assistant Superintendent, CUSD 303, 201 S. 7<sup>th</sup> St., St. Charles, IL 60174 or by email: Tamara.marsan@d303.org.

### OFFICE USE ONLY

Approved <input type="checkbox"/>	Denied <input type="checkbox"/>	Date:
Authorizing Signature:		
Notifications Complete:	Exiting School <input type="checkbox"/>	Receiving School <input type="checkbox"/>
		Parent <input type="checkbox"/>