

# *Munhall Bulletin*

## *August 24, 2018*

*This is the ONLY paper copy of the Munhall Bulletin you will receive. This communication will be emailed every week to those that have subscribed. The Munhall Bulletin can also be found on the Munhall School webpage.*

*To subscribe to the Munhall Bulletin, visit [www.d303.org](http://www.d303.org), select News, and then E-News. Enter your email address and select Munhall Bulletin.*

*If you require a paper copy each time, please notify the office if you have not already done so.*

### *Important Dates*

**Monday, August 27**

**Gr. 3-5 Curriculum Night**  
6:00-7:30PM

**Tuesday, August 28**

**Gr. K-2 Curriculum Night**  
6:00-7:30PM

**Friday, August 31**

**Teacher Institute Day**  
**NO CLASS FOR STUDENTS**

**Monday, September 3**

**Labor Day Holiday, NO SCHOOL**

**Friday, September 7**

**School Pictures**  
(Forms were sent home today with students)

**Monday, September 11**

**Munhall PTO Meeting/Volunteer Kickoff**  
7:00 PM, Munhall LRC

**Saturday, September 22**

**PTO Mustang Stampede & Pancake Breakfast**



### *From the Principal*

#### **What a Great Start!**

Our school year has gotten off to a great start! Mother Nature really provided us with a gift these first few days. It was so nice to see so many families join us on Wednesday morning to welcome in the new school year. This year brings a lot of change to the Munhall community, and the positive, optimistic mindsets of our staff, parents, and students has certainly shined through this first week.

As I have visited classrooms this week I have observed teachers and students intentionally focus on building community, identifying commitments, establishing routines, and a variety of other activities that help create optimal conditions for an effective classroom environment. Above all,

I have observed students and staff smiling together and taking the necessary steps to form deep connections with each other. I have been impressed by the leadership our Munhall students have displayed these first two days, and I look forward that these behaviors continuing throughout the year.

In an attempt to communicate clearly and effectively with the Munhall parent community, you have noticed that I use a communication tool that allows me to make phone calls, text, and/or email communications. If you have not received any such communications, and wish to, please call the main office at 331-228-2600, and we can verify or add your contact information into our database.

Below you will find information on a variety of topics that I have communicated through ParentLink, just in case you missed it.

### **Arrival and Dismissal**

I want to take this opportunity to provide reminders about our arrival and departure procedures in order to ensure our students are safe, and that communication between home and school is clear and timely.

First, if you have any changes to your son/daughter's end of day routine, please notify the classroom teacher via a note the child brings in the morning. For any last minute changes, please notify the main office at 331-228-2600. Communications sent early in the day allows our front office staff to communicate clearly and efficiently with classroom teachers, ensuring there is no confusion at the end of the day. On Wednesday, we had a high volume of incidents where Munhall staff was not made aware of changes to the afternoon dismissal routine. Certainly, there will be times when these last minute changes need to be made, but if communication happens earlier in the day, it will really allow us to ensure the message is received by all parties, including your child. Our school day ends at 3:00.

Secondly, parents using the carpool lane on 13th Avenue should remain in their vehicles. This will allow for an efficient and safe process for all involved. When pulling into the carpool lane, please follow the guidance of the Munhall staff member and pull forward as far as possible. This will allow our maximum of six cars to use the carpool lane at one time. If you want to leave your vehicle to walk your child up to Door 12, please park on Rita or Edward, and use the crosswalk to cross 13th Avenue.

Also, please remember to take your time when pulling in and out of the carpool lane. Student safety is our number one priority. The first few weeks the carpool lane may be a bit slower than normal, but that is okay.

At the end of the day, all parents who wish to greet their child should meet them on the grassy area outside of Door 12 and 13 (along 13th Avenue). Our students who walk home, or who get picked up exit these two doors at the end of the day.

Finally, for safety and security purposes, our doors will remain locked, until staff supervision begins at 8:25. Therefore, we ask that you please do not drop off your child earlier than 8:25.

- It is a violation of Illinois law to use a handheld cell phone while driving in a designated school zone (<http://www.drivinglaws.org/ill.php>).

### **New Safety Measures for the New School Year**

We are pleased to share information with you about enhanced security measures and procedures that have been put in place in all District 303 schools.

When you visit Munhall Elementary, we ask that visitors come to the main school entrance, press the buzzer and stand in front of the camera. The main office staff will ask visitors to identify themselves and state the reason for visiting. Upon admittance through the front door, you will notice interior locked vestibule glass doors and windows that allow for more secure entrances. During the school day, visitors will be buzzed into the vestibule by school staff. Items such as lunches, homework, instruments, paperwork, etc. may be placed on shelves in the vestibule and will be brought into the school by a staff member. If a visitor needs to come into the office or building for a specific reason, the individual will be asked to present identification after entering the office, which will be scanned into an electronic visitor management system. Visitors will then be issued a temporary ID to wear while in the building. All visitors must check-in at the main office prior to their departure in order to be signed out of the building.

The safety and security of our students, staff members, and visitors is a top priority for District 303. We appreciate your assistance in our efforts to improve our secure learning environments, while still maintaining a welcoming atmosphere in our schools. If you have any questions or concerns, please feel free to contact me.

### **Thank You Munhall PTO!**

I want to take a moment to thank our Munhall PTO for all of the work they put into making Backpack Night a success! The hot dogs were delicious and the vendors present provided our Munhall community with important information regarding opportunities for our students and families.

### **Curriculum Night**

Curriculum Night marks a great opportunity for parents to get to know what their child's typical day looks like at Munhall, as well as learn about the yearlong learning plan. On this night, parents get to hear from teachers regarding the curriculum, become familiar with the resources and modes of communication used, as well as ask questions.

Curriculum Night at Munhall will be held on Monday, August 27<sup>th</sup> and Tuesday, August 28<sup>th</sup>, beginning at 6:00. Monday is designated for our 3rd-5th grade parents, while Kindergarten-2nd grade families are scheduled for Tuesday, August 28<sup>th</sup>.

Curriculum Night will follow the format below:

6:00-6:30: Classroom Presentation A

6:40-6:55: Principal's Welcome in the gymnasium

7:00-7:30: Classroom Presentation B

Please note that parents do not need to attend both classroom presentations. The two options are intended to give families flexibility if they have children in multiple grade levels, etc. Therefore, if you attend Classroom Presentation A (6:00-6:30) you are not expected to attend the 7:00 classroom presentation. However, if you are unable to attend the 6:00 parent presentation, feel free to join me in the gymnasium at 6:40 before proceeding to your child's classroom for the 7:00 teacher presentation.

## *Munhall Hours*

The Munhall School office hours are 7:30 AM to 4:00 PM daily. The office phone number is 331-228-2600. **The school day begins at 8:40 AM and ends at 3:00 PM.** Please be sure to report student absences by 9:00 AM each day on the attendance voicemail.



## *Pre-Arranged Absence Forms*

Absences (other than sick days) during the school year are considered UNEXCUSED unless a pre-arranged absence form is completed. This form allows students to make-up homework missed during the absence. Forms must be received at least two school days prior to the absence. Prearranged (Excused) absences shall be limited to five per year.

Prearranged absence forms are available in the vestibule on the bookshelf, and on the district website. Thank you for your cooperation.

## *From the Office*

Thank you for your patience on Back Pack Night. Many annual registration forms still needed to be completed before the first day of school by families. Looking ahead, we have already planned a different approach to this to avoid the long lines for next year.

## *Band*



If your child is a current 5th-grader, it is not too late to join the band program! If you would like to register online, please use the QR Code below or this link: [Band Enrollment Form](#)

Available instruments include the **flute, oboe, clarinet, trumpet, French Horn, trombone, baritone, and tuba.** All instruments/supplies can be rented through Quinlan & Fabish ([www.qandf.com](http://www.qandf.com)). If you have any questions about the process of getting an instrument, lessons or rehearsals please contact [Jennifer.Lydigsen@d303.org](mailto:Jennifer.Lydigsen@d303.org).

Students already signed up for the band program will begin lessons on the week of September 4. A schedule will be handed out to students and emailed to parents. I look forward to a great year of music-making!

## *From the PTO*

### **PTO Website**

Our NEW WEBSITE is up and running! Visit to see everything your PTO has to offer this year. On our NEW site, you can see upcoming calendar events, buy spirit wear (sales end Sept 8), sign up to volunteer, a school Directory and much, much more. Here is what you need to do:

-Go to <https://munhallpto.membershiptoolkit.com/home>

-Click on the Log In button or the Registration button

-Select "Create Account" and fill in the name, email, and password information

-Click "verify my email" and then check your email for a link to complete the process. The link expires in 2 hours. If you do not receive the email, check your spam or junk folders

-Once you have verified your email address, log back in and finish the registration process:

1. Complete the Parent/Family and Student Information forms.
2. Complete the Directory/Publish Preferences.
3. Once these forms are complete, you will be presented with forms Spirit Wear and Volunteer Opportunities.

All of your Back-to-School needs in one convenient place! Once the Primary Account is set up, the Primary User can "invite" other email addresses to access his/her account. This allows the Secondary User to have their own login information, but still have access to the family account.

### **Spirit Wear**

Every Friday is Spirit Day at Munhall. Be sure to have your student wear our school colors and show their pride! Our Spirit Wear sale is going on now and will be the only sale we have this year. See the attached flyer for items available and order information.

### **PTO Meeting and Volunteer Kick Off!**

Our first PTO meeting is Tuesday, September 11 at 7 PM in the LRC. In advance for all the work our volunteers will be doing this school year, the PTO is inviting everyone to join us at Riverside Pizza starting at 8:00 PM on after the PTO meeting to celebrate the start of another great year! Appetizers will be provided as we sit back and enjoy an evening together.

### **Eat & Earn**

It was great seeing many familiar faces at our first Eat & Earn restaurant fundraiser held at Potbelly's. Our fundraisers will be held the third Tuesday of every month. Stay tuned for September's restaurant location and details.

### **Thank You's**

Many families met up in early August on the playground as a part of our new family - buddy family program. It was a well-attended event and was wonderful to see new families getting to know existing Munhall families. A huge thank you to Sarah Schrandt, Sarah Barthel, and Megan Neitzel for putting the event together and pairing families.

The PTO would also like to thank our volunteers that helped make Backpack Night a success. Thank you to Terry Suessen, Jason Eder, Joe Mayer, April Foreman, Megan Neitzel, Joyce Catozza, Michelle & Ed Poelsterl, Sarah Barthel, Jennifer Gaertner, Liam Suessen, Sarah Schrandt, and Jill McTeague.

**Munhall Elementary School**  
Color Portraits will be taking pictures on:  
**Friday, September 07, 2018**

Select these packages and receive a special gift of Swappables	
HOLIDAY SPECIAL	BEST VALUE
 <b>Package A \$45.50</b> 2-8x10 2-5x7 2-3.5x5 8-Jumbo Wallets 16-Exchange Wallets 1-Class Photo 1-New Swappables 1-MVP Image Download <b>Without MVP Download</b> <b>Package G \$38.50</b>	 <b>Package B \$41.50</b> 1-8x10 2-5x7 2-3.5x5 4-Jumbo Wallets 16-Exchange Wallets 1-Class Photo 1-New Swappables 1-MVP Image Download <b>Without MVP Download</b> <b>Package H \$33.50</b>
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BUILD YOUR OWN	
M. Class Photo	\$12.00
N. 1-8x10	\$14.00
O. 2-5x7s	\$14.00
P. 2-4x6s	\$14.00
Q. 4-3½x5s	\$14.00
R. 8-Jumbo Wallets (2½in x 3½in)	\$14.00
S. 16-Exchange Wallets (1½in x 2½in)	\$14.00
U. 1-New Swappables (4-3½in x 5in)	\$14.00
V. MVP Download 	\$25.00
W. Retouching	\$15.00



PERFECT GIFTS AND KEEPSAKES	
B1. Key Tags (set of 2)	\$13.50
B2. Mouse Pad	\$13.50
B3. Mug (ceramic, 15oz)	\$21.00
B4. Puzzle (252 pieces)	\$24.50
B5. Water Bottle (Aluminum, 600ml)	\$23.50
B6. Ornament (snowflake)	\$15.50
B7. Ornament (star)	\$15.50
B8. Calendar Magnet	\$11.50
B9. Canvas (11in x 14in)	\$69.00
B10. Luggage Tags	\$13.75
B13. Magnets (set of 2)	\$14.00

Visit our website to view our entire line of fun Cre8It products!

TO SEPARATE ENVELOPE: 1). Tear at perforation. 2). Peel off strip. 3). Insert payment. 4). Fold and seal. PARA SEPARAR EL SOBRE: 1). Rompe en perforación. 2). Pele el papel. 3). Encierre su pago. 4). Doble para sellar.

\*\* Please avoid wearing green \*\*

For easy **ONLINE ORDERING** visit [www.ordercp.com](http://www.ordercp.com)

 Enter your **SCHOOL CODE: 10037201** 

This option will not be available after picture day.

Indicate your **BACKGROUND CHOICE** here

\*default background will be used if no choice is indicated

Packages					
Package A <input type="checkbox"/> \$45.50	Package B <input type="checkbox"/> \$41.50	Package C <input type="checkbox"/> \$37.50	Package D <input type="checkbox"/> \$33.50	Package E <input type="checkbox"/> \$28.50	Package F <input type="checkbox"/> \$24.50
Package G <input type="checkbox"/> \$38.50	Package H <input type="checkbox"/> \$33.50	Package I <input type="checkbox"/> \$28.50	Package J <input type="checkbox"/> \$23.50	Package K <input type="checkbox"/> \$18.50	Package L <input type="checkbox"/> \$14.50

Build Your Own				
M <input type="checkbox"/> \$12.00	N <input type="checkbox"/> \$14.00	O <input type="checkbox"/> \$14.00	P <input type="checkbox"/> \$14.00	Q <input type="checkbox"/> \$14.00
R <input type="checkbox"/> \$14.00	S <input type="checkbox"/> \$14.00	U <input type="checkbox"/> \$14.00	V <input type="checkbox"/> \$25.00	W <input type="checkbox"/> \$15.00

CRE8 IT					
B1 <input type="checkbox"/> \$13.50	B2 <input type="checkbox"/> \$13.50	B3 <input type="checkbox"/> \$21.00	B4 <input type="checkbox"/> \$24.50	B5 <input type="checkbox"/> \$23.50	B6 <input type="checkbox"/> \$15.50
B7 <input type="checkbox"/> \$15.50	B8 <input type="checkbox"/> \$11.50	B9 <input type="checkbox"/> \$69.00	B10 <input type="checkbox"/> \$13.75	B13 <input type="checkbox"/> \$14.00	

**Address REQUIRED for CRE8 IT items only.**

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**TOTAL ENCLOSED:** \$

Pay by Cash or make Check payable to:  
Mande el DINERO o CHEQUE a nombre de:  
**Color Portraits, Inc.**

**EXACT AMOUNT REQUIRED! Pay separately for each student!**  
**ENVÍE EL DINERO EXACTO! Pague separado por cada estudiante!**

Student Name \_\_\_\_\_

Teacher \_\_\_\_\_ Grade \_\_\_\_\_

Daytime phone \_\_\_\_\_

Email \_\_\_\_\_

Payment by check is your express authorization that it may be converted into a one-time Electronic Fund Transfer (EFT) from your account. All returned checks of EFTs may be re-presented electronically along with a separate EFT or demand draft for the maximum returned check fee allowed by state law. For more inquiries: 800.460.0124



# MUNHALL MUSTANGS 2018 SPIRITWEAR

**ORDER ONLINE AT [CELTICCUSTOM.COM](http://CELTICCUSTOM.COM) • SALE DATES AUGUST 20-SEPTEMBER 8**

Questions Contact Munhall Parent Representative Michelle Poelsterl at [mpoelsterl0516@gmail.com](mailto:mpoelsterl0516@gmail.com) or 630-809-1950

Delivery through Munhall approximately 10/2

**SHORT SLEEVE TEE \$12**  
Youth & Adult Sizes



**HOODED SWEATSHIRT \$25**  
Youth & Adult Sizes



**PERFORMANCE CAMO TEE \$22**  
Youth & Adult Sizes



**PERFORMANCE CAMO SWEATSHIRT \$35**  
Youth & Adult Sizes



**SHORT SLEEVE TEE \$17**  
Youth & Adult Sizes



**FULL ZIP SWEATSHIRT \$30**  
Youth & Adult Sizes



**GIRLS & LADIES TEE \$20**  
Girls & Ladies Sizes



**ZIP PERFORMANCE TOP \$35**  
Unisex & Ladies Sizes







# GIRLS VOLLEYBALL CLINIC



for

**2<sup>nd</sup> thru 8<sup>th</sup> Grade Boys and Girls**

Sponsored by

**St. Charles East Girls Volleyball**

**Sunday, September 9, 2018**

**1:00 - 4:00 p.m.**

**St. Charles East High School Gym**

**Price \$35.00 (Includes T-Shirt)**

Wear your t-shirt to any home game to see the Saints Volleyball match for FREE!

-----  
Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Player's Shirt Size: (Youth: S M L Adult: S M L) \_\_\_\_\_

District 303 students register online at: <https://store.d303.org>

Non District 303 students must register utilizing the paper form and pay via check or cash by dropping off at the St. Charles East HS Athletic Department by **September 5, 2017** to receive a t-shirt.

If you have any questions, please contact Kathryn Carr at:

[carrluzi@sbcglobal.net](mailto:carrluzi@sbcglobal.net)

Walk-ins welcome but T-shirt not guaranteed.

Pay at door by cash or check made payable to STCE HS



**BITTY AND IN-HOUSE  
RECREATIONAL PROGRAMS**

Bitty Girls Grades 1 - 4  
October - December

Bitty Boys Grades 2-4  
January - March

In-House Girls Grades 5-8  
October - December

In-House Boys Grades 5-6  
October - January

In-House Boys Grades 7-8  
January - March

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Players must reside or attend a school  
within D303 boundaries to be  
eligible for STORM programs.



# **St. Charles STORM Basketball**

Recreational Registration  
August 1 - September 1



**[www.stcstorm.com](http://www.stcstorm.com)**

**847.888.1960**

**[lisastchoops@att.net](mailto:lisastchoops@att.net)**

Late fee applies for all registrations received after  
September 1