



Community Unit School District 303

Department of Human Resources

NORTHERN ILLINOIS UNIVERSITY TUITION WAIVER REQUEST

Please note that the EMPLID (8 digit number) is now requested instead of the ZID.

Date: _____

From: _____
Please Print Full Name

Work Location _____

EMPLID Number _____ IEIN Number _____

Term _____

Tuition Credits Requested _____

Course Number/Title _____ --
(Attach your course schedule to this Request Form. No waivers will be applied if not enrolled or registered)

Employee Signature

Tuition waivers are not unlimited and are only available as we receive them. There is no guarantee that the number of hours of credit you request is what will be distributed to you. You will be notified of the exact amount at the time of distribution.

The NIU office of the Bursar does not refund unused portions of a waiver. Withdrawal from a course after the official drop date will result in forfeiture of the tuition waiver credit hours. Withdrawal from a course prior to the official drop date will result in the tuition waiver credit hours being returned to CUSD 303 for reassignment.