



# Community Unit School District 303

---

## **Pushcoin Financial System and District Billing**

District 303 registration fees are established in accordance with the Board of Education, pursuant to State of Illinois statute (105 ILCS 5/10-20.13 and 105 ILCS 5/10-22.25) and must be paid accordingly.

**District 303 encourages you to pay your registration fees online with a credit/debit card or ACH check using the Pushcoin financial system.** Pushcoin is a leader in safe and secure payment processing for K-12 school districts and city governments. Credit/debit card payments do have a processing fee of 2.79%, ACH check payments have no fee.

**The first District invoices for the 2022-2023 school year will be billed in the Pushcoin financial system the week of July 4, 2022.** The first District invoices for the 2022-2023 school year will be sent via email on July 15, 2022. Accounts with balances due will receive additional billings via email the 15<sup>th</sup> of each subsequent month. ***An early bird discount will be applied for registration and program fees paid in full by July 29, 2022.***

**Payment for elementary registration fees that are not completed online** should be mailed to the District 303 Administration Office at the address below. ***You must include your child's school, grade and name with any mailed payment. Do not mail cash.*** If you are paying with cash, please bring your payment to the District 303 Administration Office. The Administration Office is open 8:00 AM – 4:30 PM Monday through Friday. Hours during summer break may vary. Please call 331-228-2000 for hours.

Community Unit School District 303  
Attn: Registration Fees  
201 S. 7<sup>th</sup> Street  
St. Charles, IL 60174

**Please note: If you believe your family may qualify for the Federal Free & Reduced Lunch Program,** applications for the 2022-23 school year will be available in July. PLEASE NOTE, there are two separate applications for the *National School Lunch Program* food waivers and *CUSD 303* fee waivers. See the District website [www.d303.org](http://www.d303.org) Parent menu for additional information.

**Please note: District 303 does not accept cash or check payments with your registration fees for the Parent Teacher Organization (PTO).** Cash payments or written checks made out to the PTO *will be collected directly by the volunteer organization.*

**If your family is new to the District and you have not been provided a Pushcoin registration code,** please call your school to obtain one. Instructions to create an account on Pushcoin can be found at [www.d303.org](http://www.d303.org) from the Schools menu *Enrollment and Registration* page.